



# Who's Where

A DIVISION OF POINTS NORTH

## Special and National Collections Administration

### *A Risk Management Solution*

Who's Where is a **Risk Management** tool designed in conjunction with and specifically for Catholic Dioceses to create **TRANSPARENCY** and **ACCOUNTABILITY**, thus reducing the risk of fraud and theft from national and special collections.

The Special and National Collections Administration module complements our proven Benefits Eligibility and Electronic Invoicing module, which has been used by Catholic Dioceses since 2009.

### *Why Who's Where Collections Administration?*

Whether it's a parish bookkeeper or a Diocesan Finance Department member, **theft** and **fraud** situations are devastating to both the Church and the individual. Short and long-term impacts affect the lives of those involved.

That's what led us to partner with Catholic Dioceses to provide a tool that will reduce the risk associated with **national** and **special** collections and help preserve those lives. As Bishop Kevin J. Farrell said in the Winter 2013 DFMC Herald, "...we are obligated to work with them [parishes] in updating the tools and techniques needed for their efficient operation."

If risk is not managed, the potential impacts on a Diocese are widespread. This wheel shows risk types that need to be managed at both the Parish and Diocesan levels and the areas that can be managed with the Who's Where Special Collections Administration tool.





*"This new tool will allow parishes and Dioceses to better collaborate in the administration of collections for the ultimate benefit of the collections themselves. The Guidelines for Administering USCCB National Collections "One Church One Mission" challenges Dioceses to implement best practices and urges them to review the process by which they conduct national collections. I expect that Who's Where Collections Administration will raise the bar in stewardship over collections."*

*Franz Hoefflerle, CFO Catholic Diocese of Duluth, MN*

## **Reduce Risk with Tools**

A Risk Management session at the NACPA 2013 recommended Dioceses reduce risk by utilizing tools to prevent a crime. Tools that...

- Spot **warning signs** or "red flags"
- Reduce the **opportunity** to commit a crime
- Remove **temptation**
- Provide ability to **anticipate** rather than **react**

Manage all of your Diocese's Special Collections with one tool—**Who's Where**. With this tool, you can manage any collections that are taken at the parish and passed to the Diocese. For example:

### **National Collections**

*Catholic Campaign for Human Development  
Home Missions Appeal  
Peter's Pence  
World Mission Sunday, etc.*

**Diocesan Special Collections** for local causes (*Flood Relief for the Red River Valley*)

## **It's as easy as 1-2-3...**

Who's Where provides a tool to manage and transmit contribution amounts from the parishes to the Diocese for submission to the appropriate National Collections Agency within just a few minutes. The process is as easy as 1-2-3:



**1** *Parish bookkeeper enters collection amounts and authorizes ACH payment to Diocese*



**2** *Diocese manages collections via Executive dashboard and reporting*



**3** *Diocese generates a transmittal form and submits payment to National Collections agency*

Time required for implementation of Who's Where Collections Administration is minimal and training to both the Diocese and parishes is provided by Points North.

